



FBO – Passenger Boarding Ramp RFB

The Tri-Cities Airport Authority (TCAA) (Owner) is soliciting bids from qualified dealers to supply one (1) Passenger Boarding Ramp for the Fixed Based Operator (FBO) department. Bids will be received until 2:00 PM, Local Eastern Time, on August 14, 2026 at the Tri-Cities Airport, Blountville, TN in the Main Terminal Building Board Room 301.

Copies of this Request for Bids (RFB) will be available on the Airport's website at <https://flytri.com/business/about-tcaa/construction-development/>.

The Owner reserves the right to reject any and/or all bids, to waive any/all informalities and technicalities in the bids received, to the extent permitted by applicable law, and to accept any bids which, in its sole discretion, is in the best interest of the Owner, if permitted by applicable law. All bids must comply with applicable local, state, and federal laws.

Bids are required to remain open for acceptance or rejection for a period of ninety (90) days after bid opening. The Owner will notify the successful bidder with a written, Notice of Award, no later than thirty (30) days after TCAA Board approval. If the Owner and apparent successful bidder cannot determine a date to furnish the required equipment, within ten (10) days after the Notice of Award is issued and has been received, the Owner may annul the bid.

Bidding Instructions

Bids must be submitted by email to Chris Stipo, Director of Operations, at cstipo@flytri.com with a subject heading of "FBO – Passenger Boarding Ramp RFB", or by mail to the address listed below with the vendor name and project title on the exterior of the envelope. A contact name, along with their email and phone number, must be included in each bid.

Bids must be in lump sum amount containing all associated costs, including shipping, and exclude all taxes. In addition to the lump sum amount, bids should also include a detailed cost breakdown of all associated costs. The TCAA is a tax exempt entity with the selected bidder being provided with a copy of the TCAA State of Tennessee Government Certificate of Exemption.

Please contact Chris Stipo, Director of Operations, at cstipo@flytri.com with any questions.

Mailing Address:

Tri-Cities Airport Authority
Attn: Chris Stipo
2525 Highway 75, Suite 301
Blountville, TN 37617



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RFB Schedule

The estimated cost will require the TCAA’s board to approve the purchase at the August 27th board meeting. Below is an outline of the anticipated schedule for this RFB.

ACTIVITY	DATE
RFB Issue Date	Wednesday, July 15, 2026
Submission Due Date	Friday, August 14, 2026 – by 2:00 PM
Awarded Bidder Notified	Monday, August 17, 2026
TCAA Board Approval	Thursday, August 27, 2026
Notice of Award Issued	Following TCAA Board Approval

Note: All times are in Local Eastern Time

Delivery and Acceptance

Delivery shall be made to the mailing address listed in the “Bidding Instructions” section of this RFB. A pre-delivery inspection must be conducted and confirmed by the manufacturer or dealership. A representative from the TCAA must be present at the time of delivery and delivery arrangements shall be made prior to delivery.

No item shall be accepted without all supporting documentation having been completed and delivered with the item, which will include completed warranty documents, odometer or hour statement (if applicable), owner operating instructions, manuals and invoice.

Specifications

General Requirements

1. All specs are to be like or similar on bids.
2. Compatible with aircraft including, but not limited to, ERJ135, ERJ145, CRJ200, CRJ700, and CRJ900.
3. Anti-slip coating on walkway.
4. Solar powered LED walkway lighting.
5. Metal canopy that covers the walking surface.
6. Complies with the standards set in the most current addition of Federal Aviation Administration (FAA) Advisory Circular 150/5220-21.

Warranty & Service

1. Standard manufacturer’s warranty.