



Airport Maintenance – Electric Service Van RFB

The Tri-Cities Airport Authority (TCAA) (Owner) is soliciting bids from qualified dealers to supply one (1) Electric Service Van with the option for second Electric Service Van to be purchased within three months of the notice of award being issued for the Airport Maintenance and Aircraft Maintenance departments. Bids will be received until 2:00 PM, Local Eastern Time, on May 15, 2026, at the Tri-Cities Airport, Blountville, TN in the Main Terminal Building Board Room 301.

Copies of this Request for Bids (RFB) will be available on the Airport’s website at <https://flytri.com/business/about-tcaa/construction-development/>.

The Owner reserves the right to reject any and/or all bids, to waive any/all informalities and technicalities in the bids received, to the extent permitted by applicable law, and to accept any bids which, in its sole discretion, is in the best interest of the Owner, if permitted by applicable law. All bids must comply with applicable local, state, and federal laws.

Bids are required to remain open for acceptance or rejection for a period of ninety (90) days after bid opening. The Owner will notify the successful bidder with a written, Notice of Award, no later than thirty (30) days after TDOT State Grant approval. If the Owner and apparent successful bidder cannot determine a date to furnish the required equipment, within ten (10) days after the Notice of Award is issued and has been received, the Owner may annul the bid.

Bidding Instructions

Bids must be submitted by email to Ethan Ingram, Assistant Supervisor of Maintenance, at ingram@flytri.com with a subject heading of “Airport Maintenance – 2026 Electric Service Van RFB”, or by mail to the address listed below with the vendor name and project title on the exterior of the envelope. A contact name, along with their email and phone number, must be included in each bid.

Bids must be in lump sum amount containing all associated costs, including shipping, and exclude all taxes. In addition to the lump sum amount, bids should also include a detailed cost breakdown of all associated costs. The TCAA is a tax-exempt entity with the selected bidder being provided with a copy of the TCAA State of Tennessee Government Certificate of Exemption.

Please contact Ethan Ingram, Assistant Supervisor of Maintenance, at ingram@flytri.com with any questions.

Mailing Address:

Tri-Cities Airport Authority
Attn: Ethan Ingram
2525 Highway 75, Suite 301
Blountville, TN 37617



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RFB Schedule

The estimated cost will require the TCAA’s board to approve the purchase at the June 25th board meeting. Below is an outline of the anticipated schedule for this RFB.

ACTIVITY	DATE
RFB Issue Date	Thursday, April 30, 2026
Submission Due Date	Friday, May 15, 2026 – by 2:00 PM
Awarded Bidder Notified	Monday, May 18, 2026
TCAA Board Approval	Thursday, June 25, 2026
TDOT State Grant Approval	July 2026
Notice of Award Issued	Following Approval of TDOT State Grant

Note: All times are in Local Eastern Time

Delivery and Acceptance

Delivery shall be made to the mailing address listed in the “Bidding Instructions” section of this RFB. The odometer on the delivered vehicle shall not exceed 100 miles at the time of delivery. A pre-delivery inspection must be conducted and confirmed by the manufacturer or dealership. A representative from the TCAA must be present at the time of delivery and delivery arrangements shall be made prior to delivery.

No vehicle shall be accepted without all supporting documentation having been completed and delivered with the vehicle, which will include completed Tennessee title transfer “Tri-Cities Airport Authority”, registration, Tennessee government license plates, warranty documents, odometer statement (if applicable), owner operating instructions, manuals and invoice.

Specifications

General Requirements

1. 2026 model or newer.
2. All specs following general requirements are to be like or similar on bids.
3. No dealer advertising to be on vehicle.
4. Three (3) sets of keys and fobs

Van Model

1. Step Van / Walk in
2. All wheel drive



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3. Electric
4. Range 270 miles or equivalent
5. Cargo box length 168 inches or equivalent

Van Wheels

1. 17" steel painted silver wheels

Van Exterior

2. White

Van Interior

3. Jet Black, Cloth seat trim

Van Options

1. Power Door Package, Power Open/Close Bulkhead Door, Power Passenger Door
2. Preferred Equipment Group EJY
3. 13.26 Front Axle Ratio
4. 11.63 Rear Axle Ratio
5. 4-Wheel Disc Brakes
6. 6-Way Manual Driver Seat Adjuster
7. ABS brakes
8. Air Conditioning
9. Auto High-beam Headlights
10. Automatic temperature control
11. Brake assist
12. Compass
13. Delay-off headlights
14. Dual front side impact airbags
15. Electronic Stability Control
16. Emergency communication system
17. Exterior Parking Camera Rear
18. Front anti-roll bar
19. Front Bucket Driver Seat with 2-Way Headrest
20. Front Bucket Seats
21. Front wheel independent suspension
22. Fully automatic headlights
23. Heated door mirrors
24. Low tire pressure warning
25. Max Range Battery Pack



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26. Mechanical Jack with Tools
27. Outside temperature display
28. Overhead airbag
29. Overhead console
30. Panic alarm
31. Power door mirrors
32. Power steering
33. Power windows
34. AM /FM Radio: 11.3 Diagonal Advanced Color LCD Display
35. Rain sensing wipers
36. Remote keyless entry
37. Security system
38. Speed control
39. Telescoping steering wheel
40. Tilt steering wheel
41. Traction control
42. Power Door Package
43. Preferred Equipment Group EJV