



**ACDBE PROGRAM**

**POLICY STATEMENT**

**Section 23.1, 23.23 Objectives/Policy Statement**

The Tri-Cities Airport Authority (TCAA) has established an Airport Concession Disadvantaged Business Enterprise (ACDBE) program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 23. The TCAA is a primary airport and has received federal funds authorized for airport development after January 1988 (authorized under Title 49 of the United States Code). The TCAA has signed airport grant assurances that it will comply with 49 CFR Part 23.


It is the policy of the TCAA to ensure that ACDBEs as defined in Part 23, have an equal opportunity to receive and participate in concession opportunities. It is also our policy:

1. To ensure nondiscrimination in the award and administration of opportunities for concessions by airports receiving DOT financial assistance;
2. To create a level playing field on which ACDBEs can compete fairly for opportunities for concessions;
3. To ensure that our ACDBE program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet this part's eligibility standards are permitted to participate as ACDBEs at our airport(s);
5. To help remove barriers to the participation of ACDBEs in opportunities for concessions at our airport(s); and
6. To provide appropriate flexibility to our airports in establishing and providing opportunities for ACDBEs.

Kathy A. Yakley, Manager of Human Resources and Administrative Services, Tri-Cities Airport Authority has been designated as the ACDBE Liaison Officer (ACDBELO). In that capacity, Ms. Yakley is responsible for implementing all aspects of the ACDBE program. Implementation of the ACDBE program is accorded the same priority as compliance with all other legal obligations incurred by the TRI in its financial assistance agreements with the Department of Transportation.

David E. Cossey has disseminated this policy statement to the Tri-Cities Airport Authority and all of the components of our organization. We will distribute this statement to ACDBE and non-ACDBE concessionaire communities in our area in the following ways:

- A copy of this policy statement will be posted on the TCAA website.
- A copy of this policy will be made available to each attendee of all informational and pre-bid meetings dealing with concessions opportunities.
- This policy statement will be provided to each and every entity that enters into a concession agreement with TCAA.
- This policy statement and the entire program will be made an appendix to the TCAA General Policies and Procedures Manual.

  
 \_\_\_\_\_  
 David E. Cossey, Executive Director  
 Tri-Cities Airport Authority

4-29-20  
 \_\_\_\_\_  
 Date